



**Millington Municipal Schools**  
BUDGET CALENDAR  
FISCAL YEAR 2019-2020

Thursday, February 21, 2019	Present Budget Calendar to the Board
Thursday, March 7, 2019	Conduct Board Planning Session: Resource Need Assessment & Annual Strategic Priority Setting*
Tuesday-Wednesday, March 5-20, 2019	Implement a community engagement plan around a collaborative budget development process involving teachers, parents, students and community partners*
Monday, March 11, 2019	Set MMSD Departmental Annual Goals aligned with strategic priorities;
Wednesday, February 27, 2019	Present General, Federal, CIP, and Special Revenue Funds information packets, guidelines and enrollment projections to department leaders and staff
Wednesday-Monday, February 27- April 1, 2019	Begin school planning and budget development with collaborations from Central Office support teams
Monday, April 8, 2019	Provide initial draft budget to Supt; Host a Cabinet retreat to review departmental budgets and alignment to priorities and needs assessments
Friday, April 12, 2019	Deliver initial budget to Millington Municipal School Board of Education
Saturday, April 20, 2019	Host an annual Budget Retreat with Board*
Monday, May 6, 2019	Deliver and present proposed budget to Millington Municipal School Board of Education for approval*
Monday, May 13, 2019	Deliver and Present Millington Municipal School Board of Education's FY2019-20 proposed budget for approval before City of Millington *
Monday, June 3, 2019	Present final budget to Millington Municipal School Board of Education for approval as adopted budget *
Thursday, August 01, 2019	Submit budget to State of Tennessee

**\* Board members are strongly encouraged to attend. Dates are subject to change.**