

2019 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the Tennessee Department of Education (TDOE) employs to ensure LEAs faithfully execute those laws and rules. New to the report is the attached LEA compliance self-assessment that is specific to Chapter 0520-01-03 of the SBE rules. Chapter 0520-01-03 is highlighted in the self-assessment because (a) it comprises the minimum requirements for the approval of schools and (b) data collected via the self-assessment can inform the department’s baselines for school approval related-compliance.

LEAs must complete this report, including the self-assessment, and, if applicable, the corrective action form, and submit it to the department. During completion, each LEA should carefully check the status of its compliance with all state education laws and SBE rules. The self-assessment can be used to structure an internal compliance review. The department verifies and monitors LEA compliance via multiple data sources (e.g., Education Information System) and will consider those sources when making final decisions regarding an LEA’s compliance status. The commissioner of education is charged with taking corrective action when an LEA is not in compliance with state education laws and SBE rules and is not following a TDOE-approved plan addressing areas of noncompliance. The commissioner may waive a state board rule or statute. The LEA waiver request form, which is accessible [here](#), includes exceptions.

- I certify that the LEA is in compliance with all Tennessee education statutes and SBE rules.
- I certify that, with the exception of the areas reflected in the attached corrective action plan, the LEA is in compliance with all Tennessee education statutes and SBE rules.

Completion of each field below is required.	
LEA Name	
Superintendent/Director of Schools Name	School Board Chair Name
Superintendent/Director of Schools Signature	School Board Chair Signature
Date of School Board Approval	
UPLOAD COMPLETED REPORT TO ePlan (including the self-assessment, and, if applicable, the corrective action form)	DUE DATE: November 29, 2019

Appendix B

LEA Compliance Self-assessment

Instructions: The self-assessment below reflects areas from Chapter 0520-01-03 of State Board of Education Rule 0520-01-03, which is informally referred to as the school approval rule. For each area, indicate the LEA’s degree of compliance. Click on a hyperlink to access details for an area within that subsection.

An area marked “Noncompliant” or “Not Applicable” requires an explanation in Appendix C. Please be advised that “Not Applicable” is appropriate in limited cases only (e.g., “Graduation Requirements” for a K-5 LEA).

Finally, it may be helpful to provide a blank copy of the self-assessment to each principal. Those school-level responses could be used to inform the LEA-level self-assessment. **Only submit the LEA-level self-assessment to the department.**

Compliant	Noncompliant	Not Applicable	Rules of the State Board of Education Chapter 0520-01-03 Minimum Requirements for the Approval of Public Schools
			0520-01-03-.02 ORGANIZATION OF SCHOOLS
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Length of School Day for Students
			0520-01-03-.03 ADMINISTRATION OF SCHOOLS
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Teacher Assignment
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Salaries and Licensure for all Licensed Personnel
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Class Size for Grades Kindergarten (K) through Twelve (12)
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Planning Time
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Duty Free Lunch Period
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Summer Schools
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Student Evaluation in Grades Kindergarten (K) through grade eight (8)
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Admission and Enrollment of Students
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Students Transferring From One School to Another

<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Public Virtual Schools
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Records and Reports
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Fees
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Withholding of Student Grades for Debts Owed to the School
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Board, District School Improvement Planning
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Multi-Hazard Emergency Operations Plans
0520-01-03-.05 STATE ACADEMIC STANDARDS			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Academic Standards
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Experimental Projects and Special Courses
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Grading and Promotion
0520-01-03-.06 GRADUATION			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Graduation Requirements
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Testing for Credit
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Work-Based Learning Experiences
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Enrollment in College Level Courses
<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	The High School Equivalency Testing (HSET) Program and the Issuance of Equivalency Diplomas
0520-01-03-.07 LIBRARY INFORMATION CENTER			
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	School Library Information Center
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Library Information Center Personnel
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Library Information Center Collection
0520-01-03-.08 PUPIL PERSONNEL SERVICES			

<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>Local Board of Education Standards and Policies for the Following:</p> <ul style="list-style-type: none"> (a) Attendance Services (b) Guidance Services (c) School Psychological Services (d) School Social Work Services (e) School Health Services
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>School Health Services Program:</p> <ul style="list-style-type: none"> (a) Written policy requiring a physical examination for every child entering school for the first time (b) Written policy requiring a physical examination for every student participating in interscholastic athletics (c) Written policy for excluding pupils with communicable diseases and for readmitting them following recovery (d) Written policy for handling drug/alcohol problems (e) Procedures for reporting suspected cases of child abuse and neglect (f) Requirement for each new employee to present a physician certificate showing a satisfactory health record (g) Inclusion of HIV, HIV-Related Illness, and AIDS provisions
			<p>0520-01-03-.09 SPECIAL EDUCATION PROGRAMS AND SERVICES</p>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>RULE 0520-01-09 – Special Education Programs and Services</p>
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<p>0520-01-03-.10 WAIVERS</p>

