

Millington Board of Education

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| Monitoring: Review: Annually | Descriptor Term: Code of Conduct | Descriptor Code: 6.300 | Issued Date: 05/05/14 |
| | | Rescinds: | Reviewed/ Revised: 08/05/19 11/04/19 |

1 The Board delegates to the Director of Schools the responsibility of developing specific codes of
2 conduct which are appropriate for each level of school. Codes of conduct for students in pre-
3 kindergarten or kindergarten shall utilize alternative disciplinary practices such as restorative practices.
4 In these grades, exclusionary discipline shall only be used as a measure of last resort. The development
5 of each code shall involve principals and faculty members of each level and shall be consistent with
6 the relevant policies as adopted by the Board.¹

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to
8 protect all members of the educational community in the exercise of their rights and duties and to
9 maintain a safe learning environment where orderly learning is possible and encouraged.² These
10 misbehaviors apply to student conduct on school buses, on school property, and while students are on
11 school-sponsored outings. Staff members shall ensure that disciplinary measures are implemented in a
12 manner that:³

13 1. Balances accountability with an understanding of traumatic behavior;

14 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
15 allowed at school;

16 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
17 behavioral intervention plans;

18 4. Creates consistent rules and consequences; and

19 5. Models respectful, non-violent relationships.

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24 In order to ensure that these goals are accomplished, the school district shall utilize the following
25 trauma-informed discipline practices: restorative practices, RTI²B, multi-tiered system of supports,
26 behavior intervention plans.

27 MISBEHAVIORS: LEVEL I

28 This level includes minor misbehavior on the part of the student which impedes orderly classroom
29 procedures or interferes with the orderly operation of the school but which can usually be handled by
30 an individual staff member.

31 *Examples (not an exclusive listing)*

- 32
- Classroom disturbances

- 1 • Classroom tardiness
- 2 • Cheating and lying
- 3 • Abusive language
- 4 • Failure to do assignments or carry out directions
- 5 • Wearing, while on the grounds of a public school during the regular school day,
- 6 clothing that exposes underwear or body parts in an indecent manner that disrupts the
- 7 learning environment³
- 8 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 9 Cyber-bullying, and/or Hazing)

10 *Disciplinary Procedures*

- 11 • The staff member intervenes immediately.
- 12 • The staff member determines what offense was committed and its severity.
- 13 • The staff member determines who committed the offense and if he/she understands the
- 14 nature of the offense.
- 15 • The staff member employs appropriate disciplinary options.
- 16 • The record of the offense and disciplinary action shall be maintained by the staff
- 17 member.

18 *Disciplinary Options*

- 19 • Verbal reprimand
- 20 • Special assignment
- 21 • Restricting activities
- 22 • Counseling
- 23 • Withdrawal of privileges
- 24 • Issuance of demerits
- 25 • Strict supervised study
- 26 • Detention
- 27 • Corporal punishment
- 28 • In-school suspension
- 29 • Restorative Practices

30 **MISBEHAVIORS: LEVEL II**

31 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
32 the school. These misbehaviors do not represent a direct threat to the health and safety of others but
33 have educational consequences serious enough to require corrective action on the part of
34 administrative personnel.

35 *Examples (not an exclusive listing)*

- 36 • Continuation of unmodified Level I behaviors
- 37 • Using forged notes or excuses
- 38 • Disruptive classroom behavior

1 *Disciplinary Procedures*

- 2 • The student is referred to the principal for appropriate disciplinary action.
- 3 • The principal meets with the student and the staff member.
- 4 • The principal hears the accusation made by the staff member and allows the student the
- 5 opportunity to explain his/her conduct.
- 6 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 7 action.
- 8 • The record of offense and disciplinary action shall be maintained by the principal.

9 *Disciplinary Options*

- 10 • Teacher/schedule change
- 11 • Peer counseling
- 12 • Referral to outside agency
- 13 • In-school suspension
- 14 • Transfer
- 15 • Detention
- 16 • Suspension from school-sponsored activities or from riding school bus
- 17 • Out-of-school suspension
- 18 • Restorative Practices

19 **MISBEHAVIORS: LEVEL III**

20 This level includes acts directly against persons or property but whose consequences do not seriously

21 endanger the health or safety of others in the school.

22 *Examples (not an exclusive listing)*

- 23 • Continuation of unmodified Level I and II behaviors
- 24 • Fighting
- 25 • Vandalism (minor)
- 26 • Use, possession, sale, distribution, and/or being under the influence of tobacco, drugs,
- 27 drug paraphernalia, and/or alcohol
- 28 • Stealing
- 29 • Threats to others
- 30 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 31 Cyber-bullying, and/or Hazing)

32 *Disciplinary Procedures*

- 33 • The student is referred to the principal for appropriate disciplinary action.
- 34 • The principal meets with the student and the staff member.
- 35 • The principal hears the accusation and allows the student the opportunity to explain
- 36 his/her conduct.
- 37 • The principal takes appropriate disciplinary action.

- 1 • The principal may refer the incident to the Director of Schools and make
- 2 recommendations for consequences.
- 3 • The record of offense and disciplinary action shall be maintained by the principal.

4 *Disciplinary Options*

- 5 • In-school suspension
- 6 • Detention
- 7 • Restitution from loss, damage, or stolen property
- 8 • Out-of-school suspension
- 9 • Social adjustment classes
- 10 • Transfer
- 11 • Restorative Practices

12 **MISBEHAVIORS: LEVEL IV**

13 This level of misbehavior includes acts which result in violence to another's person or property or
 14 which pose a threat to the safety of others in the school. These acts are so serious that they usually
 15 require administrative actions which result in the immediate removal of the student from the school,
 16 the intervention of law enforcement authorities, and/or action by the Board.

17 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
 18 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or
 19 death to another person.⁴

20 *Examples (not an exclusive listing)*

- 21 • Continuation of unmodified Level I, II, and III behaviors
- 22 • Death threat
- 23 • Extortion
- 24 • Bomb threat
- 25 • Possession/use/transfer of dangerous weapons
- 26 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
- 27 employee of the school, or a school resource officer*
- 28 • Aggravated assault*
- 29 • Vandalism
- 30 • Theft/possession/sale of stolen property
- 31 • Arson
- 32 • Possession of unauthorized substances (i.e. any controlled substance, controlled
- 33 substance analogue, or legend drug)*
- 34 • Use/transfer of unauthorized substances
- 35 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 36 Cyber-bullying, and/or Hazing)
- 37 • Electronic threat to cause bodily injury or death to another student or school employee

38 *Disciplinary Procedures*

- 1 • The principal confers with appropriate staff members and with the student.
- 2 • The principal hears the accusations and allows the student the opportunity to explain
- 3 his/her conduct.
- 4 • The parent(s)/guardian(s) are notified.
- 5 • Law enforcement officials are contacted.
- 6 • The incident is reported, and recommendations are made to the Director of Schools.
- 7 • If the student's placement is to be changed, adequate notice of the charges shall be
- 8 given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a
- 9 hearing.

10 *Disciplinary Options*

- 11 • Out of School Suspension
- 12 • Other hearing authority or Board action which results in appropriate placement
- 13 • Restorative Practices

14 * Designates zero tolerance offenses.

Legal References

1. TCA 49-6-4005
2. TCA 49-6-4002 to 4005; 20 USCA § 7114, 7118
- 2-3. Public Acts of 2019, Chapter No. 421
- 3-4. TCA 49-6-4009
- 4-5. TCA 49-6-4008

Cross References

Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Detention 6.315
 Suspension/Expulsion/Remand 6.316
 Safe Relocation of Students 6.4081