

Millington Board of Education

Monitoring: <u>Review: Annually, in January</u> <u>Review: Annually</u>	Descriptor Term: Extended Contracts	Descriptor Code: 5.112	Issued Date: <u>-04/06/20</u>
		Rescinds:	Issued <u>Reviewed/Revised:</u>

1 Annually, the Director of Schools shall be responsible for conducting a needs assessment to determine
2 the focus of extended contract activities. The assessment shall be conducted by an extended contract
3 committee which shall advise on or certify to the need for specific programs served through extended
4 contracts. The committee shall consist of teachers and administrators.

5 Extended contract opportunities shall be available to all educators.

6 The Director of Schools shall be responsible for devising a plan for Board approval consistent with the
7 needs assessment. The plan shall include at a minimum:

- 8 1. A description of each program and a discussion of the benefits of the program as required by
9 state law;
- 10 2. Time frames within which the program(s) shall be operated;
- 11 3. The number of students who will benefit from the program;
- 12 4. A list of additional duties which may be assigned to educators;
- 13 5. The number and special qualifications of employees desired for each program; and
- 14 6. Local costs to be involved in the program.

Cross References

Extended Programs -1.8012
Summer School 4.204