

Millington Board of Education

Monitoring: <u>Review: Annually, in August Review: Annually</u>	Descriptor Term: Emergency Closings	Descriptor Code: 1.8011	Issued Date: <u>-03/05/14</u>
		Rescinds:	Issued Reviewed/Revised: <u>04/09/20</u>

1 General

2 The Board authorizes the Director of Schools to close schools in the event of hazardous weather, a public
3 health emergency, or any other emergency which presents a threat to the safety of students, staff
4 members, or school property.¹

5 As soon as the decision to close schools is made, the Director of Schools will notify the public media
6 and request that an announcement be made.

7 If school is not in session or is dismissed early due to snow or inclement weather, the Director of Schools
8 in consultation with the principal(s) of the impacted school(s) shall determine if all scheduled activities
9 in which students are involved shall be postponed or cancelled.

10 EMPLOYEE RESPONSIBILITIES

11 In the event of an emergency that requires closure of a school building, group of schools, or the entire
12 district, the Director of Schools is authorized to continue to pay employees who are not able to physically
13 report for duty as a result. These employees shall receive their regular wages. Such payments shall not
14 exceed the number of days budgeted for each employee.

15 During such emergencies, the Director of Schools may designate certain employees as essential. Such
16 employees shall work as directed by the Director of Schools, whether that is by physical appearance at
17 work or teleworking under Policy 5.1151. Essential employees must use leave to be excused from work
18 absent special permission as determined by the Director of Schools/designee.

Legal References

1. TCA 49-6-3004(e)(1); TRR/MS 0520-01-03-.02(1)(b)

Cross References

Emergency Preparedness Plan 3.202
Telework During Emergencies 5.1151