

Millington Board of Education

Monitoring: <u>Review: Annually, in February Review: Annually</u>	Descriptor Term: Staff Gifts and Solicitations	Descriptor Code: 5.605	Issued Date: <u>-05/05/14</u>
		Rescinds:	<u>Issued/Reviewed/Revised:</u> <u>06/01/20</u>

1 GIFTS

2 Employees shall not accept gifts from students unless the gifts are of token value only.

3 Individual employees shall not give gifts to staff members who exercise administrative or supervisory
4 jurisdiction over them.

5 Employees may collect money for group gifts, subject to the approval of the principal.

6 Employees are prohibited from accepting things of material value from individuals, companies, or
7 organizations doing business with the school district. Exceptions to this policy are the acceptance of
8 minor items which are generally distributed to all by the companies through public relations programs.

9 SOLICITATIONS

10 No organization shall solicit funds from employees within the schools. Flyers or other materials related
11 to fundraisers shall not be distributed through the schools without the written approval of the Director of
12 Schools.

13 Employees shall not be responsible for the collection of any money or the distribution of any fundraising
14 materials within the schools unless such activity has the Director of Schools' written approval.

Cross References

Advertising and Distribution of Materials in Schools
1.806
Gifts and Bequests 2.401
Fundraising Activities 2.601
Vendor Relations 2.809
Staff Conflicts of Interest 5.601
Gifts 6.710