

Millington Board of Education

Monitoring: Review: Annually	Descriptor Term: Care of School Property	Descriptor Code: 6.311	Issued Date: 05/05/14
		Rescinds: 6.311	Reviewed/Revised: 06/06/2206/05/23

1 Students shall help maintain the school environment, preserve school property and exercise care while
2 using school facilities.

3 All district employees shall report all damage or loss of school property to the principal or designee
4 immediately after such damage or loss is discovered. The principal or designee shall make a full and
5 complete investigation of any instance of damage or loss of school property. The investigation shall be
6 carried out in cooperation with law enforcement officials when appropriate.

7 When the person causing damage or loss has been identified and the costs of repair or replacement
8 have been determined, the director of schools shall take steps to recover these costs. This may include
9 recommending the filing of a civil complaint in court to recover damages. If the responsible person is
10 a minor, recovery will be sought from the minor's parent or guardian.¹

11 In addition, the district may withhold the grades, diploma, and/or transcript of the student responsible
12 for vandalism or theft or otherwise incurring any debt to a school until the student or the student's
13 parent/ guardian has paid for the damages. If a student and/or his/her parent dispute damages or the
14 amount of damages, the director of schools shall meet with them to discuss the matter. Within five (5)
15 days of the meeting, the director of schools shall notify the student and his/her parent of the final
16 decision.

17 When the minor and parent are unable to pay for the damages, the director of schools may meet with
18 the parent in an attempt to reach an agreement. Upon payment or completion of an agreement between
19 the director and a parent, the student's grades, diploma, and/or transcripts shall be released. Such
20 sanctions shall not be imposed if the student is not at fault.

Legal References

1. TCA 37-10-101

Cross References

Visitors to the School 1.501
Security 3.205
Student Fees and Fines 6.709